Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**QUEEN MARY'S COLLEGE (AUTONOMOUS)**
Name of the head of the Institution	**Dr.S.Santhi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04428445910**
Mobile no.	**9080549025**
Registered Email	**principal@queenmaryscollege.edu.in**
Alternate Email	**chennaiqmc@rediffmail.com**
Address	**Kamarajar Salai,Mylapore**
City/Town	**Chennai**
State/UT	**Tamil Nadu**
Pincode	**600004**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**07-Mar-2012**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.Maria Preethi Srinivasan**
Phone no/Alternate Phone no.	**04428445910**
Mobile no.	**9444067051**
Registered Email	**iqacqmc@gmail.com**
Alternate Email	**iqacqmc2020@queenmaryscollege.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.queenmaryscollege.edu.in

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.queenmaryscollege.edu.in/pdf/qmc-Calendar-18-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**A**	**3.10**	**2015**	**14-Sep-2015**	**13-Sep-2020**

6. Date of Establishment of IQAC	**01-Jul-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A workshop for Research scholars	**04-Jan-2019** **2**	**70**
An Orientation Programme	**06-Jul-2018**	**1000**

for the freshers (students of)of Queen Mary's college	1	
One Day Seminar exclusively for the teaching staff	18-Aug-2018 1	117

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	O Level	DST-FIST	2013 1826	10000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.The IQAC cell organized an Orientation Programme for the freshers of Queen Mary's College on 6th July 2018. 2. A One Day Seminar exclusively for the teaching staff of Queen Mary's College, was organized by the IQAC Cell on 18th August 2018. 3.To keep pace with changing standards and evolving knowledge in the field of research, the IQAC cell organized a workshop on "Research Methodology Update" for research scholars and academicians on 4th and 5th January, 2019. 4.Feedback analysis from students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievments/Outcomes
Orientation programme for Freshers	The IQAC cell organized an Orientation Programme for the freshers of Queen Mary's College on 6th July 2018. The programme was conducted with an intent to welcome the newly admitted undergraduates, orient them to the academic culture of the college and motivate them to do their best.
Seminar for teaching staff	A One Day Seminar exclusively for the teaching staff of Queen Mary's College, was organized by the IQAC Cell on 18th August 2018.
Workshop for research scholars	To keep pace with changing standards and evolving knowledge in the field of research, the IQAC cell organized a workshop on "Research Methodology Update" for research scholars and academicians on 4th and 5th January, 2019.
Syllabus revision for UG Courses	Syllabus was revised/revamped for all UG Courses Syllabus was revised/revamped for all UG Courses as per TANSHE specifications
Feedback analysis	Feedback form obtained from outgoin Undergraduate and post graduate students,analyzed and posted in website .Also directed the departments to take action based on the feedback analysis
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	23-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Automation of student admission procedure. Computerisation of all work related to conduct of examinations.

Seating allocation of students for each exam is computerised. Issue of hall ticket computerised. Issue of hall ticket bearing photograph, register number, timetable and exam room and number, seating number. Selection of External Examiners is totally computerised to make evaluation fair and free from bias.Entry of internal and external marks is done on coding sheet to avoid duplication of work, human errors and and errors in interpretation.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	Music	Music	04/04/2019
BA	English	English	01/04/2019
BA	Tamil	Tamil	01/04/2019
BCom	Commerce	Commerce	13/06/2019
BCom	Corporate Secretaryship	Corporate Secretaryship	15/05/2019
BSc	Mathematics	Mathematics	28/03/2019
BSc	Physics	Physics	01/04/2019
BSc	Chemistry	Chemistry	16/05/2019
BSc	Botany	Botany	28/03/2019
BSc	Zoology	Zoology	08/04/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Nutrition, Food Service Management and Dietetics	05/04/2019	QUANTITY FOOD PRODUCTION AND SERVICENU130	05/04/2019
BSc	MATHEMATICS	28/03/2019	PROGRAMMING IN C MA126	28/03/2019
MSc	PHYSICS	03/04/2018	COMPUTATIONAL METHODS AND C PROGRAMMING PE5211	03/04/2018
MSc	MATHEMATICS	16/02/2018	PROGRAMMING IN C AND MAPLE	16/02/2018

BSc	GEOGRAPHY TOURISM AND TRAVEL MANAGEMENT	06/06/2019	ENTREPRENUERS HIP DEVELOPMENT PROGEAMME EDP GT165	06/06/2019
MCom	COMMERCE	20/02/2018	ENTREPRENUERS HIP DEVELOPMENT PROGEAMME PE5012	20/02/2018
MA	ECONOMICS	19/02/2018	ENTREPRENEURIAL DEVELOPMENT PC6335	19/02/2018
MSc	FOODS AND NUTRTION	19/02/2018	ENTREPRENEURS HIP MANAGEMENT PE5802	19/02/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	no new programmes/courses introduced	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ALL COURSES	01/04/2019
BSc	ALL COURSES	28/03/2019
BCom	COMMERECE,CORPORATESHIP	15/05/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOFT SKILLS UNDERGRADUATE	11/07/2018	2813
SOFT SKILLS POSTGRADUATE	20/08/2018	478
VALUE EDUCATION	06/07/2018	1386
COMPUTER LITERACY PROGRAMME (CLP)	01/08/2018	1264
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

MA	ECONOMICS	20
MCom	COMMERCE	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback forms are obtained from the UG and PG students each year which elicit feedback on a variety of aspects that encompass the teaching learning process with respect to knowledge, regularity, punctuality, use of ict and other innovative methods of teaching, the evaluation process regarding use of traditional or unconventional, timing of release of results, use of periodical assessment, conduct of unbiased and fair evaluation, infrastructural facilities available in the library, adequacy and maintenance of toilets, adequacy of water supply and operation of administrative office etc.,. The responses are given in Likert scales or yes and no which are subject to statistical analysis and the results are expressed in percentages and depicted in bar graph for each question. The compiled analysis of the feedback forms is uploaded in the website and the bound hardcopy is circulated to the respective departments for perusal and further action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HISTORY	140	292	131
MA	HISTORY	20	23	13
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4556	682	204	185	204

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-

learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
204	112	25	1	5	7

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorial system is followed in the institution, where each student is assigned to a staff (tutor) throughout her period of study. The tutor offers counselling and guidance to the student on a one to one basis. The tutor mediates the administration and students by giving information on fees, examination schedule, results, scholarship, placement and training and social activities. The tutor maintains a record of all activities, attendance and marks of the student.Parent -tutor meeting is conducted at the end of every semester to update about their wards academic performance,regularity,overall development and well being.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5238	204	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
245	204	44	Nill	142

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR.M.LOKANAYAKI	Associate Professor	Parathi panisemal veruthu –anith india thamil aluthalar sangam –chennai -2018
2018	DR.S.KALAIMAGAL	Associate Professor	kavimugali –anaithulaka tamil kavigar mamandram thiruvaiyar -2018
2018	DR.S.KALAIMAGAL	Associate Professor	pavandhar pani semblal viruthu – anaithulaka tamil kavigar mamandram
2018	DR. R. ANURADHA	Assistant Professor	Mathi Oli Viruthu – Uravu Surangam Amaippu.
2018	DR. P. JEYA	Assistant Professor	Kalaignar Ayiram – Kavi Mugil Viruthu Aasiriyar Viruthu

2018	DR. SUGUNA CHANDRA KANDHAMANI	Assistant Professor	Kalaignar Ayiram – Kavi Mugil Viruthu Aasiriyar Viruthu
2018	DR.G.BHUVANESWARI	Assistant Professor	Kalaignar Ayiram – Kavi Mugil Viruthu Aasiriyar Viruthu
2019	Dr. A. VETRI SELVI	Assistant Professor	"DISTINGUISHED PROFESSOR" by Arunai International Research Foundation

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	SCIENCE	VI	23/04/2019	07/05/2019
BA	ARTS	VI	23/04/2019	07/05/2019
BCom	COMMERCE AND CORPORATE SECRETARYSHIP	VI	23/04/2019	07/05/2019
BSc	SCIENCE	VI	23/04/2019	07/05/2019
MCom	COMMERCE	IV	16/04/2019	07/05/2019
MA	ARTS	IV	16/04/2019	07/05/2019
MSc	SCIENCE	IV	16/04/2019	07/05/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
137	7369	1.8

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.queenmaryscollege.edu.in/Board2020.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

Telugu	BA	Telugu	7	7	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.queenmaryscollege.edu.in/pdf/Feedback%20(2018-19).pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	Nill	NIL
International	NIL	NIL	Nill	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	TANSCHE	100000	50000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	Nill
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
BEST COLLEGE IN TOURISM EDUCATION FAIR 2018	DEPARTMENT OF GEOGRAPHY,QUEEN MARYS COLLEGE	MADURA TRAVEL AGENCY (P) LTD IN COLLABORATION WITH MINISTRY OF TOURISM	15/09/2018	BEST COLLEGE IN TOURISM EDUCATION FAIR 2018

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	9
English	2
Mathematics	1
Physics	7
Chemistry	1
Sociology	3
Zoology	1
History	5
Geography	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHEMATICS	8	3.06
National	MATHEMATICS	3	4.6
International	PHYSICS	20	1.5
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music	1
Geography	6
Sanskrit	2
Physica	4
Botany	1
Computer Science	1
Economics	2
History	11
English	18
Tamil	51
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Filed	0	Nill
NIL	Published	0	Nill
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 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	NA	Nill
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 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	Nill	Nill	0
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 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	29	119	46	33
Presented papers	44	60	5	2
Resource persons	1	19	7	8
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3.5 – Consultancy

 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Physics	UV,FTIR of FIST DST CIF	Faculty/Trained students of physics	12400
[View File](#)			

 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
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3.6 – Extension Activities

 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS PROGRAMME ABOUT WOMENS RIGHT AND LAW etc	NSS	5	200
FRIENDS FOREVER,FOOD LEAGUE,THAAIPALIN MAHIMAI etc	ROTARACT	2	75
Medical Camp	YRC and Lines Club Skyline,Chennai	40	1000
Motivational Program	YRC	15	2500
Students Issues Related Awareness Program	YRC	20	2300
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Parade	state	State Bodies	30
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Aids Awareness	RRC and Loyala College, Chennai	Workshop	5	2
Aids awareness, Gender issue	RRC and ICTC	Skit and Counselling	15	75
Sociology	Center for social Initiative and Management	Field Visit	3	38
Swachh Bharat	YRC ,Lines Club and Skyline	Cleaning and Placing Cement Dustbins in the Campus	1	50
Nutrition Education Program to Anganwadi	Home science and ICDS	Nutrition Awareness program	2	38

Centers				
LEADERSHIP2	ROTARACT	MSD(Modify Switch Develop) ROTARY YOUTHLEADERSHIP AWARDS	2	143

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Students Project at Madras University	Final year M.S.c Physics Students	Free of cost	90

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Requisition from Department	Commercial	Air India	18/02/2019	09/03/2019	II M.S.c GTA

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Oriens Global Marketing Private Limited	04/01/2018	Research	17

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
26	2353433

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIPS I NET	Partially	7	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Others(specify)	5	2250	2	1750	7	4000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	203	0	0	0	0	0	0	0	0
Added	50	0	0	0	0	0	0	0	0
Total	253	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	26	2353433

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has standard procedures in maintaining the buildings, Laboratories and Playgrounds. The entire college buildings are constructed and maintained by the Public Works Department (PWD) of the Government of Tamil Nadu. All Science department Laboratories are maintained by the teaching staff and Lab Assistants of the concerned departments and cleaned by the support staff. The equipment s in the Laboratories are maintained regularly. The facilities like LCD projectors, smart boards, mikes and audio systems in the common facilities are managed and maintained by the Technical staff. The Security Personnel monitors the entry and exit of vehicles inside the college campus. The Playgrounds of the college are being utilized by the staff and students of the college to the maximum extent. The play Grounds and Sports infrastructure are monitored and maintained by the physical Director, Instructors, coaches and faculties of the Physical education and Health Science department. All the tube lights and Fans in the classrooms are checked periodically and the repairs are taken care by the Public Works Department (PWD). All Computer labs are maintained well by the programmers and the staff of the respective departments and is made available to the students. Stock Checking is being done at the end of Academic year by the committee constituted for it. The Library has a separate section for the Visually Challenged. This section is equipped with computers that have special software which facilitates independent learning. DVD Players are also available and is maintained by the Librarian and the Library Assistant.

http://queenmaryscollege.edu.in/Maintenance-Campus-Infrastructure.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	General Scholarship	3253	11280578
Financial Support from Other Sources			
a) National	NIL	Nill	0
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
ON THE JOB TRAINING DEPARTMENT OF GEOGRAPHY TOURISM ADMINISTRATION POST GRADUATE STUDENTS	16/02/2019	6	DOMINOS PIZZA
ON THE JOB TRAINING DEPARTMENT OF GEOGRAPHY TOURISM ADMINISTRATION POST GRADUATE STUDENTS	03/12/2018	6	MADURA TRAVEL SERVICE (P) Ltd

Yoga	21/06/2018	200	Physical Education Department of QMC
PG SOFT SKILL DEVELOPMENT	19/08/2019	478	DONBOSCO
UG SOFTSKILL DEVELOPMENT	11/07/2018	2813	ENGLISH DEPARTMENT
ON THE JOB TRAINING DEPARTMENT OF GEOGRAPHY TOURISM AND TRAVEL MANAGEMENT UNDER GRADUATE STUDENTS	02/02/2018	25	MADURA TRAVEL SERVICE
ON THE JOB TRAINING DEPARTMENT OF GEOGRAPHY TOURISM AND TRAVEL MANAGEMENT UNDER GRADUATE STUDENTS	26/11/2018	25	INSTITUTE OF HOTEL MANAGEMENT
ON THE JOB TRAINING DEPARTMENT OF GEOGRAPHY TOURISM AND TRAVEL MANAGEMENT UNDER GRADUATE STUDENTS	01/05/2019	25	MADURA TRAVEL SERVICE
VALUE EDUCATION	18/06/2018	1386	QUEEN MARYS COLLEGE,cHENNAI
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	TNPSC	27	27	Nill	Nill
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

Airtel	1200	78	NIL	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	M.A.	History	Queen Mary's college	M.Phil.,
2019	22	B.A.	History	Presidency college, chennai	M.A, History

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	1
NET	4
SET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
TOUREX 1	Instituition	250
Culturals 1	Instituition	673
Sports 1	Instituition	200
Republic Day Dance 1	State	10

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Kabbadi Championship	National	1	Nill	161909	p.Kokila
2018	Judo championship	International	1	Nill	1619042	R.Muthulakshmi

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The annual report of the activities of the college Student's Union for the Academic Year 2018-19 is given below: The election for the various posts of the

student's Union was conducted on 28th March 2018. A. Anish Fathima of III year B.Sc Physics was elected as the President of the Students'Union. Its been a tradition of our college to celebrate Independence Day in a grand manner in our Campus every year. Student's Union members made impeccable arrangements for Independence Day Celebrations on 15th August 2018. The Tricolour was hoisted by the Chief Guest of the day Dr. R. Pratab Kumar, I.A.S. He also delivered the Independence Day special address. Students of various departments of our College entertained the audience with their vibrant and colourful dance performances as part of the celebrations.As a mark of respect to the teaching faculty of our college, the Student's Union celebrated Teacher's Day on 5th September 2018 in a grand manner. Various competitions like origami, solo singing, group singing, Rangoli were conducted for staff members, who participated in all the events with great enthusiasm. Senior members of the staff who are retiring from service this academic year were honoured in the function. Dr. G. Usha , Associate Professor of the PG and Research Department of Physics was honoured with 'Best Teacher Award" for her punctuality, untiring and dedicated services to the student community. The Students Union of QMC was formally inaugurated on 24th September 2018. Dr. C. Sylendra Babu, I.P.S., Additional Commissioner of Railways graced the occasion and delivered an excellent thought-provoking speech on the occasion. Various office-bearers of the Union were sworn-in during the function by the Chief Guest. One of the most eagerly awaited activity of the College every year is the College Culturals. This year the college cultural extravaganza 'QMC FESTA' was conducted on 4th and 5th of February 2019. The curtains of the Student's union drew to a grand close with a simple valedictory function in last week of February 2019.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

QMC-SOSA-STAFF AND OLD STUDENTS ASSOCIATION QMC SOSA- STAFF AND OLD STUDENTS ASSOCIATION OF QMC: The concept of old students Association evolved at Queen Marys College in 1918 by the first principal, madam DE LA HEY, with an aim to enhance the relationship and interactions among the former students of the college to assist the institution in its onward journey to excellence. The old students association since 1918, the present QMC-SOSA since 2015, are creating an engaged support aluminium network which is essential to an institutions success. On account of being a forerunner in womens education it has among its alumini women who have held many offices and others who have made a significant contribution towards transforming society.Membership in the old students Association is open to pass out students and teachers who have taught in the Institution. The enrollment fee for outgoing third year undergraduate, second year post graduate and M Phil students is rupees 150.Life membership fee is Rs. 500. The status of pattern cost about Rs. 5000.An executive Council of SOSA comprising 15 life member has been functioning from 2005. An executive Council of SOSA comprising 15 life members has been functioning from 2005-2006 onwards. The endowment prizes are distributed to top ranking students on college day and Convocation day every year. Meritorious students are in need of financial support are provided with scholarships. The old students are encouraged to participate in occasions like sports day and SOSA day on July 14th every year. Efforts are taken to have frequent interactions with old students through social media like WhatsApp and Facebook also

5.4.2 – No. of registered Alumni:

1328

5.4.3 – Alumni contribution during the year (in Rupees) :

199200

5.4.4 – Meetings/activities organized by Alumni Association :

1. Executive Committee Meeting in the month of October 2018 2. Annual general body Meeting in the month of January 2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The entire admission process in the college is decentralized as the flow of authority is in the order of Principal, Admission Committee, Coordinators, Department Admission Staff, Selection Committee, PROs The Principal is the highest authority who sanctions admission based on the approval of the Admission Committee who verify all the documents of the student against the originals, check with the sanctioned strength and quota allotment in each course. The student approaches the admission committee only after thorough screening for eligibility and verification of documents by the admission staff of the respective departments, who inturn seek the approval of an admission coordinator who is usually a senior faculty from other departments. Access to the admission staff in each department is gained by the student seeking admission only after the selection committee (a set of senior faculty) select the candidate to a particular course based on eligibility, sanctioned strength, quota allotment and cutoff marks. The students are guided to the selection committee by staff members who are deputed as PROs on the day of admission. All events of the college such as Union Inauguration, Valediction, College Day, Culturals Sports day and Convocation, are conducted by the coordinated effort of all the departments in college. Each department is assigned a particular duty which include preparation of the invite, arrangements for high tea, reception, rangoli, hall and seating arrangement, stage decoration distribution of prizes, etc., which contribute to the smooth execution of these activities in college on a regular basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The entire admission process is automated. The college strictly follows the norms and guidelines prescribed by the Government of Tamil Nadu. The students are selected for admission to various courses at U.G and P.G level through single window counseling. Marks secured by the candidates in the concerned subjects in Higher Secondary for UG courses and Part III marks in degree courses for PG are the main criteria for admission. The college conducts entrance test and interview for the admission to M.Phil and Ph.D courses. The prospectus provides details of the College. The different

	courses offered and their eligibility criteria are available in the prospectus, website and college calendar. Each department has an admission co-ordinator, admission in-charge staff for the process of admission. There are about five staff members who act as public relation officers to guide students and parents during the admission process.
Industry Interaction / Collaboration	Tourism IHM travel, air port Madurai for internship of students. E-ticketing IGCAR, Kalpakkam CLRI, Chennai University of Madras Zoological Survey of India State Bank of India, Chennai Oriens Wellness Company Asthagiri Research Foundation Vijayani Corp Nutraceuticals Pvt Ltd Nutri Reach Academy BSNL
Human Resource Management	At the end of each academic year the workload for each department is prepared and sent to the Directorate of Collegiate Education. Vacancies are notified and are generally filled during transfer counselling. Refresher and Orientation courses are made mandatory for faculty in order to update knowledge in recent developments in their respective fields.
Library, ICT and Physical Infrastructure / Instrumentation	Every year funds are allocated for the purchase of books for updating information on current topics and recent developments in various fields. Digital library block is available for students to access various e-books and journals. Through UGC-Inflibnet access to 90,000 E-books and 60,000 E-Journals are available. Braille books are made available for the visually challenged students. Centralized instrumentation facilities such as DST-FIST, BIFC are open for research scholars and faculty usage
Research and Development	Faculty are encouraged to pursue Faculty development programme for Ph.D A centralised instrument facility sponsored by DST-FIST is available for research scholars and faculty for pursuing research in the field of Maths, Physics, Chemistry, Botany, Zoology, HomeScience and Geography. BIFC(BioInformatics Infrastructure facility centre) caters primarily to the research needs of Bioinformatics, Chemistry, Physics, /Biotechnology and Computer Science scholars. Under this

	every year Workshops and training programs are conducted facilitating the participants to get hands on training in Bioinformatics tools that could find applications in their research work.
Examination and Evaluation	The method of evaluation followed in the Semester examinations i) UG – Single valuation done by external examiners. ii) P.G – Single valuation done by external examiners ? Revaluation of papers are allowed ? Copy of answer sheets is given on request ? Online publication of End of semester results ? Mark sheets printed with photograph of the student iii) M.Phil - Double valuation by both external and internal examiners. iv) P.hD.,.,- Thesis Evaluation by Indian and Foreign Examiners and public viva-voce
Teaching and Learning	For effective teaching, the modern teaching aids used in the class rooms are Desk and laptop Computers, LCD Projector, OHP, Television and CD players. Students are conversant with power point presentations that are used to present seminars and projects. Periodically Workshops and Seminars are conducted under Department Association activities to acquaint the students with the recent trends in Industry. As part of the Association activity in each department, experts from various fields are also invited to share their knowledge and expertise.
Curriculum Development	The curriculum of the College is generally reviewed once in three years for UG, once in two years for PG and M.Phil courses. While reviewing the syllabus socially relevant and job oriented contents are given due importance. Annual meeting of Board of Studies and Academic Council ensures changes whenever the need arises. Academic audit is done once in two years.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The administrative office computers are integrated through intranet facility.
Student Admission and Support	A software that executes the admission process has been installed
Examination	The software enables seating

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation course in chemistry	1	08/11/2018	05/12/2019	28
Refresher course in Geography	2	15/11/2018	05/12/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	6	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• Government insurance scheme • General and contributory • pension schemes • Maternity leave	• Government insurance scheme • General and contributory • pension schemes • Maternity leave	• Scholarships • Financial aid • Free bus pass and subsidised • students train pass •

		Special ladies buses for QMC • students with a terminus inside the campus • Medical aid by College doctor • Tuition fee waived for all students by Government
• Loan facilities • Festival advance	• Loan facilities • Festival advance	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES.Internal audit for Stock checking (Equipment,Library books and financial audit (for Office,COE office and Hostel A/cs) done by team of staff members headed by senior most faculty member.The Directorate of Collegiate Education which is the reporting head of the institution conducts audit for every financial year on all funds received and utilized by the college. The AG's office, a central organization also audits all financial records and transactions of the college. All administrative and academic records are also audited and recommendations pertaining to the welfare of the students and the institution are put forth if found necessary.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts from other Academic Institutions	Yes	Department Faculty Members
Administrative	Yes	DCE, Auditor General Office, Government	Yes	Institution Administrative staff

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a very active PTA ? PTA funds for the appointment of Guest faculty and support staff ? PTA meetings are conducted regularly ? The tutors meet parents individually and discuss the development of their ward

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Revision of syllabus with learning objective and outcomes 2. Periodical conduction of workshop and seminars for teaching and non-teaching staff 3. Renovation of heritage building 4.Digitisation of issuing hall tickets with

student details ,photo and venue of examination 5.Resource center and computer lab with JAWS software is implemented for the visually impaired students .

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation Programme for freshers	06/07/2018	06/07/2018	06/07/2018	1000
2018	Seminar for teaching staff	18/08/2018	18/08/2018	18/08/2018	200
2019	Workshop for research scholars	04/01/2019	04/01/2019	05/01/2019	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	72
Scribes for examination	Yes	72
Rest Rooms	Yes	72
Special skill development for differently abled students	Yes	72
Physical facilities	Yes	72

Ramp/Rails	Yes	72	
Special skill development for differently abled students	Yes	72	
Any other similar facility	Yes	72	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	06/09/2018	1	NUTRITION EDUCATION	NUTRITION IMPORTANCE OF BREAST FEEDING	34
2018	1	1	15/08/2018	1	Social Service League School's development activities	School students are motivated to participate in the Independence Day Programme and distributed prizes	28

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NA	Nill	Not Applicable

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation Solar plant for 10kVA and 5 dawn to dusk solar street lights • Rain water harvesting • Reverse Osmosis drinking water • UG students have a environmental studies as a compulsory subject in their curriculum.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- Weekly assembly is conducted every Wednesday morning 8.30 to 9.00 am. This is a harmonious and healthy practice followed since the inception of the institution in 1914. The objective is to meet all faculty and students in one place and disseminate information about the activities of the college to all staff and students. • Compulsory extension activity NSS, Exnora, Youth Red Cross Society, Legal Service Cell, Rotaract and Red Ribbon Club Extension activities are made mandatory for the students to promote Community linkage, Social Responsibility, Interaction with the people and improve the problem analysing and solving Skills.Resource centre and computer lab with JAWS software is implemented for the visually impaired students from 2014.To commemorate world Tourism days which falls on September 27th every year,the Department of Geography conducts an exhibition called TOUREX. Every year a theme is announced by World tourism organisation of UN ,UNITED NATION for celebrating World Tourism day.The same theme is adopted for TOUREX. Based on the theme,stalls are erected with models ,charts,cuisine and handicrafts of various states of India with cultural programmes.The department of Home Science follows the rich tradition of observing World Breast Feeding Day in the first week of August and National Nutrition Week in the first week of September each year by conducting activities with a focus on awareness and dissemination of nutrition information to students and the community at large.Students present Nutrition education programme through puppet shows,villupattu,skits and manually made posters and flash cards to pregnant and lactating mothers to create an awareness on the importance of breast feeding.Seminars ranging from institutional to national level are conducted each year on topics of prominence in areas of food,nutrition and health to celebrate National Nutrition Week.Department of Tamil conducts every year Muthamizh vizha in grand manner to honour Goddess Tamil in her three forms IYAL,ISAI AND NADAGAM with much fervour with distinguished guests as invitee speakers for the audience of whole college.Yoga ,Gymnastics and other traditional Tamilnadu sports activities are performed by students of Physical Education every year during Sports day celebrations.College is having music band fully performed by Queen Marys college students guided by physical education department.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://queenmaryscollege.edu.in/Best%20Practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution strives to empower women students from the marginalized sections of the society with an education that hones life skills and employability. True to its vision students enrolled in the institution are from the economically and socially marginalized sections. To ensure this, the 69 percent reservation policy is strictly adhered to, in the process of admission. To enable the economically weaker students to pursue their education without financial strain, the entire tuition fee is waived off with only a meagre sum paid as other fee. Further scholarships are awarded to all students from the BC,MBC, SC and ST community throughout their period of study, for which purpose students are made to open a bank account and the scholarship is directly credited into their account. The institution offers wide scope for comprehensive and complete higher education as students opting to study in this institution have 23 degree programs to choose from, with 15 departments offering 18 postgraduate programs and 10 departments offering Ph.D programs.To cater to the needs for holistic education ample opportunities are provided to

the students through NSS, YRC, Red ribbon club Consumer Club etc., Besides, presence of a strong Physical Education Department that provides free coaching and training to students in various sporting activities ranging from team sports such as cricket, hockey, table tennis, volleyball, badminton, kho-kho and kabadi to individual sports such as judo, karate, silambam and yoga enable students to develop and perfect their sporting skills. Huge placement record of the students every year keeps the promise of employ-ability to the students of this college.This is made possible through the untiring efforts of the placement cell that organizes placement camp with several companies that have visited the college and recruited more than 1000 students in a year.

Provide the weblink of the institution
http://www.queenmaryscollege.edu.in

8.Future Plans of Actions for Next Academic Year

1.Orientation programmes for freshers 2.Workshop for non-teaching staff on prevention and lifestyle management of diabetics 3.workshop for teaching staff regarding curriculum development and NAAC preparedness 4.Proposal has been given to start PG course and research from the department of Computer Applications 5.Proposal has been given to start diploma course from the department of physics 6.Preparation of online feedback forms for Students,Parents and Alumni 7.Organizing workshop and seminar for the staff to upload materials related to syllabus which are available to the students at anytime and assist the student to post the queries through that, which can be clarified through online. 8.Planning to have certificate courses for the students in parallel with curriculum.